



Village of Mamaroneck
Parks & Recreation

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Offices located in the
Stephen E. Johnston Beach Pavilion
Harbor Island Park

Parks & Recreation Commission Meeting – April 2, 2025 – 7:00 p.m.

Agenda

Village Courtroom, 169 Mount Pleasant Avenue, Mamaroneck, NY 10543

INFORMATIONAL ITEMS:

Agenda Items for the 4-2-25 PRC Meeting:

1. Discussion with Harbor Island Conservancy
2. Review of Parks & Recreation 5-year Capital Budgets
3. Year-Round Recreation Ad-Hoc Committee Revival
4. Election of Chairperson/Vice Chairperson
5. Update Parks & Recreation Master Plan
6. Parks Department Update
7. Recreation Department Update

Action May be Required:

- Vote on March 2025 Minutes (3-5-25)

Upcoming events:

May Parks and Recreation Commission Meeting to be held on May 7th, 2025, at 7:00 PM.

Priority	Project Item	Year to be Undertaken	Total Cost	Annual Cost	Useful Life
1	Harbor Island Master Plan	2025/2026	\$ 75,000.00	No Annual Cost	N/A
2	Beach Pavillion Deck	2025/2026	\$ 100,000.00	No Annual Cost	15 years +
3	Band Stand with Concession	2025/2026	\$ 400,000.00	No Annual Cost	15 years +
4	Harbor Island Park Improvements (East Basin Playground & Lanza Field)	2026/2027	\$ 1,200,000.00	No Annual Cost	12 + years
5	Chevy 3500 Maintenance Vehicle	2027/2028	\$ 60,000.00	No Annual Cost	10 + years
6	Harbor Island Basketball Court	2027/2028	\$ 125,000.00	No Annual Cost	20 Years
7	Harbor Island Pickel Ball Court	2027/2028	\$ 185,000.00	No Annual Cost	20 Years
8	Stanley Avenue Park Renovations	2028/2029	\$ 1,000,000.00	No Annual Cost	15 + years
9	Chevy 3500 Dump body	2029/2030	\$ 60,000.00	No Annual Cost	10 + years

\$3,205,000.00

Total Parks Capital:

Year 1	25-26	\$ 575,000.00
Year 2	26-27	\$ 1,200,000.00
Year 3	27-28	\$ 370,000.00
Year 4	28-29	\$ 1,000,000.00
Year 5	29-30	\$ 60,000.00
		\$ 3,205,000.00

Recreation Department
Capital Budget (5 Year)
Fiscal Year 2025-26

Priority	Project Item	Year to be Undertaken	Total Cost	Annual Cost	Useful Life
1	Pavilion Garage/Storage	2025/26	\$ 120,000.00	No annual cost	25 Years
2	Pavilion Blue & Red Room Improvements	2025/26	\$ 75,000.00	No annual cost	20 Years
3	Holiday Decorations - Village Wide	2025/26	\$ 150,000.00	\$ 50,000.00	15 Years
4	Open Air Outdoor Movie Screen Kit 30'	2025/26	\$ 20,000.00	None	10 Years
5	Beach Improvements (Sidewalks/Showers)	2026/27	\$ 175,000.00	No annual cost	20 years
6	Beach Waterproof Shade Structure	2026/27	\$ 100,000.00	No annual cost	20 Years
7	Beach/Pavilion Audio-PA System	2026/27	\$ 80,000.00	No annual cost	15 Years
8	Multi-purpose Boat (Rec/Rescue)	2027/28	\$ 35,000.00	\$ 2,500.00	20 Years
9	Harbor Island Park Security Camera Upgrades	2027/28	\$ 25,000.00	No annual cost	10 Years
10	Harbor Island Park Lighting Upgrades (landscape)	2028/29	\$ 100,000.00	No annual cost	20 Years
11	Recreation Small Pick-up Truck	2028/29	\$ 45,000.00	\$ 3,000.00	10 Years
12	Website/Rec Software	2029/30	\$ 75,000.00	\$ 42,000.00	30 Years

Total Recreation Capital: \$ 1,000,000.00

Year 1 25-26 \$ 365,000.00
Year 2 26-27 \$ 355,000.00
Year 3 27-28 \$ 60,000.00
Year 4 28-29 \$ 145,000.00
Year 5 29-30 \$ 75,000.00
\$ 1,000,000.00

**EXTRACT OF MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF MAMARONECK HELD ON SEPTEMBER 14, 2020, AT 7:30 P.M. VIA VIDEO
CONFERENCE PURSUANT TO EXECUTIVE ORDER 202.1 ISSUED BY GOVERNOR
ANDREW CUOMO**

RESOLUTION RE:

ESTABLISHING AN AD HOC COMMITTEE FOR YEAR-ROUND RECREATION STUDY

WHEREAS The Village of Mamaroneck's Harbor Island Park includes tennis courts which have been used year-round for many years, providing both year-round recreation to residents and revenue to the village; and

WHEREAS The Village of Mamaroneck, formed an ad hoc Tennis Committee in 2019, to examine continuation of year-round tennis in the village; and

WHEREAS The ad hoc Tennis Committee completed its work and made recommendations to the Board of Trustees in 2020; and

WHEREAS such recommendations included continuation of year-round tennis in the village, but recognized the need for additional study of possible relocation of the tennis courts, as well as studying the possible addition other year-round sports and recreation offerings as part of a tennis rehabilitation project; and

WHEREAS the Village of Mamaroneck would benefit from additional work from members of the ad hoc Tennis Committee, members of the Recreation Committee as well as additional residents interested in exploring options for a year-round recreational facility in the Village of Mamaroneck;

NOW THEREFORE BE IT RESOLVED that the Village of Mamaroneck establishes an ad hoc Committee for Year-Round Recreation, consisting of no more than nine members (with up to three former members of the ad hoc Tennis Committee, up to three members of the Recreation Committee and three members of the public not otherwise members of either committee), such work to be completed with a report to the Board of Trustees no later than October 1, 2021.

Ayes: Natchez, Lucas, Wenstrup, Murphy

Nays: None

Absent: Tafur

I, the undersigned Clerk-Treasurer of the Village of Mamaroneck, Westchester County, New York,

DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the Regular Meeting of the Board of Trustees of the Village of Mamaroneck, including the resolution contained therein, held on 14th day of September 2020 with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Village this 15th day of September 2020.

Agostino A. Fusco

PRC March minutes

Meeting Commencement

- Dan M called the meeting to order at 7:01pm, and Brittany is taking minutes.
- An agenda topic will be added to discuss electing a new chair, because the current chair, Dan M, can't commit the necessary time.
- The current chair intends to stay on the committee.

Introductions to the new Village Manager

- Dan Margohess is the current chair and has been on the committee for several years, as well as the budget committee.
- Karrie Sergio is in her last year of her second term and joined the commission to be more involved.
 - She took minutes for the last three years but resigned at the start of this year.
- Carlo Recca has been on the committee multiple times, including budget, traffic, ad hoc, tennis, and deer committees.
- Bobby Casterella is the ex-village parks foreman.
- Eric Williams has lived in the village for 10 years and volunteered for youth sports for many years.
- Brittany Ross Berlin got involved with the parks commission through a beautification project for Columbus Park in 2020 or 2021.
- Kristin Barnard grew up in the village and works at MHS
 - She wants to be involved in the community.
- Kathleen, the new Village Manager, is making rounds to all the committees and is available if input is needed.
 - She believes there are underutilized resources that need attention.

Village Manager Observations

- Kathleen thinks Harbor Island needs attention, specifically the buildings and beach area.
 - She thinks the beach area is underutilized.
 - She has ideas for revenue opportunities.
- Carlo mentions the splash pad as a significant move that has been anticipated for 14 years.
 - The original plan was smaller due to resistance.
 - The project was initially funded with CBDG money.
- The current project is addressing issues with parts and plumbing and will expand the splash pad to a larger footprint..

Guest Introduction

- George Mgrditchian, president of Orienta Point association, is present.
- The discussion will cover the playground on Rushmore ave.
- The meeting will proceed with the minutes first, then address agenda item one to cover George's topic.

Minute Corrections and Approval

- Correction proposed to the Feb minutes to correct that "The PRC is recommending to reinstate the year round ad hoc recreation committee
- After Eric made a motion and Karrie seconded, Feb minutes were all approved with proposed correction.

Rushmore Playground

- George Mgrditchian, president of Orienta Point association spoke
- The Rushmore playground is sad, old, and tired.
- There have been a lot of young families that have moved into Orienta over the last five or ten years.
- The only walkable park for all those families is the Rushmore playground.
- Jeff solicited bids from Playcore for three different playground designs
- The third design is preferred because it is unique, modern, interesting for kids, and has more to do for the kids.
- The goal is to keep the park smaller to avoid NIMBY issues with people living on Rushmore Avenue and the lack of parking there.
- There is the ability to solicit and raise funds in the community to fund some of the project, but it would require help from the Village as well.
- George Megadici is the president of the Orienta Points Association.
- Pre-Covid, the association had a plan with an outside vendor for eco-friendly rubber ground, estimated at \$50,000, with some funds already raised.
 - A \$10,000 donation from a resident.
 - Harbor Island Conservancy was going to contribute.
 - The association was going to contribute from their funds.
 - The village was going to contribute \$30,000.
- A previous proposal for a large-scale pirate ship (Columbus's ship) was rejected due to its massive size and potential negative impact on the community.
 - It would have taken up more land from Rushmore Avenue.
 - It would have brought in traffic and parking issues.
 - The estimated cost was between \$400,000 and \$500,000.
- The current goal is to renovate the park and add some beauty.

- The association believes they can raise at least \$50,000, with the village covering the balance of the estimated \$100,000 renovation cost.
- A previous donation had to be returned to the Harbor Island Conservancy because the park renovation did not happen.
- The aim is to keep the park small and unique to the community.
- The designs fit in the current footprint of the park.
- Adding swings would extend the footprint by an extra 23 feet toward the field/boat yards.
- The current park is in bad shape, with safety concerns due to splintering wood and deteriorating safety coating.
- Design one is too similar to the existing park.
- Design 2 and 3 are preferred because they cater to a wider age range (3-12 years old), similar to the Jefferson playground.
- The price difference between Design 2 and 3 is \$6,000.
- There's a question of whether the remaining \$50,000 from community funds (after volleyball courts) could cover the playground cost.
- It's too early to determine funding availability, as a five-year capital budget is being developed to prioritize projects.
- Suggestion to emulate Flint Park's fundraising success by offering naming plaques opportunities for playground equipment
- Suggestion to offer families the opportunity to "buy a brick" with inscriptions.
 - This may not be feasible due to high groundwater levels, but a donor plaque could be an alternative.
- Suggestion to solicit donations from sports teams that use the fields, offering recognition for contributions.
- Jason and Kathleen mention the goal is to determine how much money can be spent on "smaller items".
- The years 2025-2026 will be tight financially.
- The village is working on a five-year capital plan to complete small projects and maintain parks and recreation.
- The recreation fund balance will be assessed after the volleyball court project.
- In the past, projects were often approved and bonded at the end of the year without a formal plan.
- Now, a capital plan must be approved before projects can proceed.
- Draft capital plans have been submitted and will be presented to the board
- A \$13.5 million bond was issued last year to fund projects that had already started without funding.
- Due to this, there is limited capacity for another large bond next year.
- The village plans to use fund balances, hire a grant writer, and possibly issue a small bond.
- The goal is to become revenue neutral, creating a fund for future needs and planning, especially in years with limited funds.
- Next year's plans include a master plan and improvements to Harbor Island, seeking grants for these projects.

- The next meeting, Jason will present all capital projects for the parks to provide context.
- Carlo mentions that revenues from the communications tower and field fees at the harbor should be earmarked for parks and recreation.
- The committee supports replacing the playground with the addition of swings, keeping the scale the same.
- A motion was made to endorse the plan to replace the existing playground with an upgraded experience, including swings, and to recommend prioritizing it.
- Raising \$100,000 for the project is believed to be achievable.
- Suggestions were made to contact June Ottinger at Harbior Island Conservancy for potential funding.

Parks and Rec Master Plan Feasibility Study Update

- Jason and Kathleen mention that the master plan will now encompass the entire harbor, including buildings.
- The plan aims to revamp everything, considering the possibility of moving buildings and adding fields.
- The master plan feasibility study will be replaced with just a master plan.
- The plan includes addressing the playground, with potential additions and replacements of equipment like the UFO swings and monkey bars.
- Projects under consideration for the first year of the capital program include work on the playground, extending the beach deck, and addressing the band shell.
- Kathleen mentions the possibility of issuing an RFP for a restaurant now, rather than waiting for the master plan, is being considered.
- An RFP was issued in the late 90s/early 2000s to put a restaurant next to the base station, but it was turned down.
- The idea is that a restaurant could generate significant revenue to fund future park projects.
- Jason suggests a restaurant concept that merges water sports rentals with dining and live music would be interesting.
- The master plan is expected to start in 2025-2026.
- The feasibility study for Fields for Kids will be incorporated into the master plan.
- Kathleen is interested in working with Fields for Kids

Volleyball Courts

- The next step is for Jeff and Jason to write up paperwork and send it to Kathleen to get it on a future agenda for a Board meeting
- Goal to have the new courts ready for April for the new season of volleyball.

Parks Department Updates

- Jeff said they are working on little league fields and seeding the soccer fields.
- Helped the harbor master push out 15 docks, including a new fishing dock.
- They are replacing docks, not adding additional ones.
- Half of the department is getting ready for spring cleanups.
- Update to jefferson park playground will happen in the Fall so as not to close the park in the spring or summer
- Fields will open for the sports seasons beginning in early April.
- All field requests for sports have already been completed, so they have everything they need.
- The spray ground equipment arrived.
- Groundbreaking should start in the next couple of weeks, weather permitting.
- The goal is to open after Memorial Day.

Rec Department Updates

- Camp registration is ongoing, with 180 residents registered so far.
- Staffing is going slower than last year, but applications are coming in.
- The village is in a good spot regarding wages compared to surrounding communities
- Spring egg hunt is almost full (residents only).
- Deposits for camp trips are all in.
- RFP was finished for holiday lights to beautify Mamaroneck Avenue.
- Fireworks are all set for 4th of July
- Summer programming will be the same as last year, including movie nights.
- One concert was cut due to high costs (stage, artist, production).
- The event budget was cut back this year due to financial constraints.
- The Arts Council will be partnering with the Rec Dept and Emilin for the concert this year.
- As part of camp this year, five additional scholarships were given due to donations from Mr. Sarnoff's passing and other small donations.
 - A total of 35 scholarships were given.
 - Most scholarships come from the Ryneck school.
 - They work with the guidance counselor, the community resource center, and MAS.
- Dr. Lutinsky authorized the usage for the summer camp in the rain event before the end of the school year.
 - He promised that the new superintendent will honor it.

Committee Member Status

- Jarrett plans to resign but hasn't officially told Sally.
- Kathleen mentioned that three missed meetings result in removal.

- Recommendation: One more outreach to Jarrett, and if no response, send an email stating he's missed multiple meetings.

Meeting Adjournment

- Carlo made a motion to adjourn the meeting. Barry seconded, meeting is adjourned at 8:31pm